

**EXECUTIVE  
THURSDAY 6 OCTOBER 2022  
DECISION SHEET**

PLEASE NOTE: Set out below is a summary of the decisions made by the Executive on Thursday 6 October 2022. Further details of the discussion and decision making for each item can be viewed in the minutes of the meeting.

<b>Agenda Item No.</b>	<b>Title of Report</b>	<b>Decision</b>
1	<b>APOLOGIES FOR ABSENCE</b>	Apologies for late arrival at the meeting were received from Cllr Aisha Cuthbert.
2	<b>DECLARATIONS OF INTEREST</b>	Declaration by Cllr Simon Fawthrop.
3	<b>QUESTIONS</b>	Two questions for written reply responded to.
4	<b>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 29 JUNE, 15 JULY AND 3 AUGUST 2022</b>	Minutes confirmed.
5	<b>BUDGET MONITORING 2022/23</b>	<p>(1) The latest financial position be noted, including that a projected net overspend on services of £8,036k is forecast based on information as at July 2022.</p> <p>(2) The comments from Chief Officers detailed in Appendix 2 to the report be noted.</p> <p>(3) The carry forwards being requested for drawdown as set out in paragraph 3.3 of the report be noted.</p> <p>(4) A projected reduction to the General Fund balance of £2,177k be noted as detailed in section 3.4 of the report.</p> <p>(5) The full year cost pressures of £8.255m as be noted as detailed in section 3.5 of the report.</p> <p>(6) The release of funding from the 2022/23 central contingency be agreed as detailed in paragraphs 3.2.2 to 3.2.23 of the report.</p> <p>(7) The release of £600k from the Growth Fund reserve for the Local Plan review as be agreed as detailed in paragraph 3.9 of the report.</p>

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		<p>(8) The change in General Fund Earmarked Reserves as detailed in paragraph 3.12 of the report be noted.</p> <p>(9) Council be recommended to agree a sum of £2.4m be drawn down from the 2022/23 contingency as detailed in paragraph 3.2.2 of the report.</p>
6	<p><b>CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2022/23</b></p>	<p>(1) The report be noted, including a total re-phasing of £4,482k from 2022/23 into future years, and a revised capital programme be agreed.</p> <p>(2) The following amendments to the Capital Programme be approved:</p> <ul style="list-style-type: none"> <li>(i) increase of £8,478k to the Basic Needs capital scheme (paragraph 3.5.1 in the report);</li> <li>(ii) addition of £383k of SCA grant and of £466k of Salix grant to the Capital Maintenance scheme (paragraph 3.5.2 in the report);</li> <li>(iii) an increase of £2,443k to the Disabled Facilities Grant capital scheme (paragraph 3.5.3 in the report.)</li> </ul> <p>(3) Council be requested to approve the total increase of £8,478k to the Basic Needs capital scheme, £849k to the Capital Maintenance scheme, and £2,443k to the Disabled Facilities Grant capital scheme (see paragraphs 3.5.1 to 3.5.3.)</p>
7	<p><b>ADDITIONAL STAFFING CAPACITY FOR CHILDREN'S SOCIAL CARE</b></p>	<p>(1) Subject to approval by the Council, the proposal of the time-limited funding for these additional staff (£2.4m) be endorsed and supported.</p> <p>(2) The One-off request for use of £250k of Contingency monies to fund the short-term support to the Safeguarding Service be approved.</p> <p>(3) It is noted that it is proposed that the additional funding in the main part of this request is to cover a period of four years. This will be achieved by the following measures -</p>

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		<ul style="list-style-type: none"> <li>• Anticipating a gradual reduction of demand over the next four years which will allow between 5-10 posts to be absorbed into existing agency SW posts and/or vacancies as they arise.</li> <li>• The additional capacity will also allow for more effective working of cases ensuring that periods of intervention can be reduced, and cases closed sooner. This means that we should be able to reduce the overall number of open cases across the service by between 65-70 each year for the next four years.</li> <li>• Therefore, the number of posts should be able to reduce by 5 posts per year over the duration of the four years to bring staff funding back into line with present capacity at the end of the four years.</li> </ul>
8	<p><b>CONTRACT FOR DYNAMIC PURCHASING SYSTEM FOR EDUCATION AND CHILDREN'S SERVICES</b></p>	<p>(1) The procurement strategy outlined in the report to award a new contract to ADAM for them to run and manage DPS for the Home and Tuition Service be approved; this would be via a direct award calling off of the g-cloud framework.</p> <p>(2) It is proposed that the Service will have an estimated annual value of £25k p.a. for the DPS system and a projected total of £700k of services being purchased through the system per annum; the approximate full life value of the service would be £2.9M. The new contract will commence on 2<sup>nd</sup> March 2023 and terminate on 1<sup>st</sup> March 2027.</p> <p>(3) Authority be delegated to the Director of Children's Services for the authorisation of the two 12-month extension options.</p>
9	<p><b>CARBON MANAGEMENT PROGRAMME UPDATE</b></p>	<p>(1) The prioritisation of the four initiatives from the previously agreed Carbon Net Zero Action Plan set out in this report to achieve the delivery of the revised Net Zero target date of 2027 be agreed.</p> <p>(2) The recommendation to measure Scope 3 emissions based on service time and contract spend values with the</p>

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		intention of using this data to agree an Action Plan for reducing emissions and approve the drawdown of £7k from the ringfenced Carbon Neutral Fund for specialist consultancy to support the technical aspects of this work be approved.
10	<b>LOCAL PLAN REVIEW - TIMESCALES AND BUDGET</b>	<p>(1) It is agreed that a review of the Local Plan should commence and the details of the Local Plan review process are noted.</p> <p>(2) The additional one-off funding of £600k for the Local Plan review process be agreed as detailed in Section 5 of the report, to be met from the Council's Growth Fund earmarked reserve.</p>
11	<b>BROMLEY TOWN CENTRE SUPPLEMENTARY PLANNING DOCUMENT - CONSULTATION DRAFT</b>	<p>(1) The draft Bromley Town Centre Supplementary Planning Document (shown at Appendix 1 to the report) and supporting documentation (at Appendices 2 and 3) be approved for 12 weeks public consultation.</p> <p>(2) That the Director of Housing, Planning, Property and Regeneration, in consultation with the Portfolio Holder for Renewal, Recreation and Housing, be authorised to approve any further minor changes (e.g. related to formatting or mapping) to the draft Bromley Town Centre Supplementary Planning Document (shown at Appendix 1) prior to consultation.</p>
12	<b>URBAN DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT - CONSULTATION DRAFT</b>	<p>(1) The draft Urban Design Guide Supplementary Planning Document (shown at Appendix 1 to the report) and supporting documentation (at Appendix 2) be approved, with the minor changes in the note mentioned above, for six weeks public consultation.</p> <p>(2) That the Director of Housing, Planning, Property and Regeneration, in consultation with the Portfolio Holder for Renewal, Recreation and Housing, be authorised to approve any further minor</p>

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		changes (e.g. related to formatting or mapping) to the draft Urban Design Guide Supplementary Planning Document (shown at Appendix 1) prior to consultation.
13	<b>GATEWAY REPORT FOR HOUSING MANAGEMENT PROCUREMENT ACTIONS</b>	<p>(1) For the current Private Sector and Housing contract with Orchard &amp; Shipman, the remaining one-year extension for the period 1 April 2023 to 31 March 2024 at an estimated value of £3m be authorised.</p> <p>(2) For future Private Sector Leasing arrangements with Orchard &amp; Shipman:</p> <p>(i) This element be separated from the Housing Management arrangements (as described in paragraphs 3.8 to 3.17 in the report) and the award of a further contract be authorised, via exemption to competitive tendering (as set out in paragraphs 3.48/49), to commence from 1 April 2024 for a period of ten years at an estimated value of £3m per annum (whole life value of £30m).</p> <p>(ii) Authority be delegated to the Director of Housing, Planning, Regeneration &amp; Property to vary the contract to secure additional leases/properties from the provider subject to due diligence.</p> <p>(3) For future Housing Management arrangements:</p> <p>(i) Proceeding to procurement be approved in principle via a compliant process, as set out in paragraphs 3.18-3.22 and 3.48 of the report for Housing Management provision for a contract to commence from 1 April 2024 for a fifteen-year term (with the option to extend for a further five years) at an estimated annual value of up to £2m (estimated whole life value of £40m).</p> <p>(ii) It is noted that a Gateway 1 report setting out the full detail of the</p>

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		<p>proposed procurement will be presented for decision in early 2023, prior to commencing a tender process.</p> <p>(iii) The drawdown £183k be agreed from the Housing Feasibility and Viability Fund earmarked reserve for the resources required in paragraphs 3.28 to 3.36 of the report.</p> <p>(4) For the Beehive Scheme, the drawdown of £32k be agreed from the Housing Investment Fund earmarked reserve to procure specialist advice to determine options for the best mechanism for future management of the Beehive scheme, as set out in paragraphs 3.23 to 3.27 of the report.</p>
14	<b>MEADOWSHIP HOMES PHASE 2 - CHANGES TO FINANCING</b>	<p>(1) Progress on the scheme to date be noted.</p> <p>(2) Committing to an ongoing revenue contribution of up to £250k per annum (indexed annually by CPI) be agreed.</p> <p>(3) Extending the loan term from the Funder from 50 years to up to 55 years be agreed.</p> <p>(4) It is agreed that if minor variation to the decision above would be expedient then officers shall seek agreement from the Portfolio Holders for Renewal, Recreation and Housing and Resources, Commissioning and Contract Management and the Directors of Finance and Corporate Services and Governance before proceeding.</p>
15	<b>CONTRACT AWARD: ACCOMMODATION, SUPPORT AND TENANCY SUSTAINMENT (PART 1)</b>	The award of contract for Accommodation, Support and Tenancy Sustainment be approved.
16	<b>PROCEED TO CONTRACT AWARD FOR THE BROMLEY INTEGRATED SEXUAL HEALTH SERVICE (PART 1)</b>	(1) Award of contract for the Bromley Integrated Sexual Health Service be approved to the service provider named in the Part 2 Report, commencing on 1 <sup>st</sup> April 2023 for 5 years with an option to extend

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		<p>for up to a further two years at an estimated contract value as detailed in the Part Two report.</p> <p>(2) Authority be delegated to the Director of Public Health in consultation with the Adult Care and Health Portfolio Holder following agreement from the Assistant Director, Governance &amp; Contracts, the Director of Finance and Director of Corporate Services and Governance to the extension period and to authorise any variation to the scope of the contract.</p>
17	<b>IT PROCUREMENT AND PROVISION (PART 1)</b>	<p>(1) The options explored and analysis in the report be noted.</p> <p>(2) The plan and budget for the next phases of work (procurement and transition) be approved as set out in Section 8 of the report; this will incur costs estimated at £682k in total (£346k in 2022/23 and £336k in 2023/24) to be funded from the Central Contingency Fund.</p> <p>(3) The procurement of a contract for the provision of IT and Digital services for a period of five years be approved, to commence from December 2023, with an option to extend for a period of up to another five years.</p> <p>(4) The engagement that has taken place with staff within the current IT Client Team about the options being considered be noted; whilst no feedback has been received from them to date, the report would be shared with them and engagement would continue throughout this process. Formal consultation with staff and their representatives will commence in accordance with Council policies, procedures and employment legislation.</p> <p>(5) Authority be delegated to the Portfolio Holder for Resources, Commissioning and Contract Management and to the Director of Corporate Services and Governance for agreeing any relevant decisions to enable the implementation and delivery of the</p>

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		recommendations in the report that are agreed by Executive.
18	<p><b>PROPERTY INVESTMENT FUND PORTFOLIO - PORTFOLIO PERFORMANCE UPDATE, INVESTMENT STRATEGY AND MITIGATION FUND (PART 1)</b></p>	<p>(1) The contents of the report be noted.</p> <p>(2) The adoption of the Investment Strategy (Strategic Objectives) as set out in Section 3.3 (3.3.21) of the report be approved.</p> <p>(3) The adoption of the Key Performance Indicators as set out in Section 3.3 (3.3.23 – 3.3.25) be approved.</p> <p>(4) The creation of a mitigation fund equating to 10% of the rental income generated by the Investment Fund properties as set out in Section 3.3 (3.3.26 – 3.3.30) of the report be approved, with reporting on this to be included within the annual Executive, Resources and Contracts PDS Committee portfolio performance reports.</p> <p>(5) Authority be delegated to the Director of Housing, Planning, Property and Regeneration, Assistant Director, Property and Head of Estates &amp; Asset Management in consultation with the Portfolio Holder for Resources, Commissioning and Contract Management to act within the adopted Strategy and Key Performance Indicators.</p> <p>(6) The disbandment of the Property Investment Advisory Board be approved, to be replaced with regular Officer briefings to the Portfolio Holder for Resources, Commissioning and Contract Management for general asset management and performance updates with reporting to the Executive for material deviations from the adopted Investment Strategy and for key decisions such as acquisitions and disposals alongside the annual comprehensive performance report currently in place.</p>



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19	<b>CONSIDERATION OF ANY OTHER ISSUES REFERRED FROM THE EXECUTIVE, RESOURCES AND CONTRACTS POLICY DEVELOPMENT AND SCRUTINY COMMITTEE</b>	No issues referred.
20	<b>LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000</b>	Executive agreed to move in to Part 2.
21	<b>EXEMPT MINUTES OF THE MEETINGS HELD ON 29 JUNE AND 15 JULY 2022</b>	Exempt minutes confirmed.
22	<b>CONTRACT AWARD: ACCOMMODATION, SUPPORT AND TENANCY SUSTAINMENT (PART 2)</b>	Contract awarded.
23	<b>PROCEED TO CONTRACT AWARD FOR THE BROMLEY INTEGRATED SEXUAL HEALTH SERVICE (PART 2)</b>	Contract awarded.
24	<b>IT PROCUREMENT AND PROVISION (PART 2)</b>	Options and recommendations on the future of IT services including procurement options noted and approved.
25	<b>PROPERTY INVESTMENT FUND PORTFOLIO - PORTFOLIO PERFORMANCE UPDATE, INVESTMENT STRATEGY AND MITIGATION FUND (PART 2)</b>	A report setting out specific asset plan proposals for each of the properties held within the Investment Fund Portfolio noted and approved.
26	<b>CAPITAL PROGRAMME MONITORING - APPENDIX E</b>	Noted.

The meeting ended at 7.53 pm.

*Graham Walton  
Democratic Services  
07/10/22*